

LEADING LEASING FINANCE AND INVESTMENT CO. LIMITED

Shop No. T-63, Ground Floor, West Patel Nagar, Central Delhi - 110008.

CIN: L65910DL1983PLC016712

(E) leadingleasing@gmail.com

(o) 011 - 65632288

(W): www.llfltd.com

Notice is hereby given that **34th Annual General Meeting** of members of Leading Leasing Finance and Investment Company Limited will be held on **Friday, 10th August 2018 at 11:00 a.m.** at the Registered Office of the Company situated at T-63, Ground Floor, West Patel Nagar, Central Delhi- 110008 to transact the following businesses:

ORDINARY BUSINESS:

1. To receive, consider and adopt the standalone Financial Statements of the Company for the year 2018 including audited Balance Sheet as at 31st March, 2018, the Statement of Profit and Loss and Cash Flow Statement for the year ended on that date and the Reports of the Board of Directors and Auditors thereon
2. To appoint statutory auditors and to fix their remuneration and in this regard to consider and if thought fit, to pass, with or without modification the following resolution as an ordinary resolution:

"RESOLVED THAT consent of the Members be and is hereby granted for appointment of M/s Mittal Nirbhay & Company, Chartered Accountants, New Delhi, bearing registration number 013097C, in place of M/s Arpan Chudgar & Associates, (Firm No.: 133877W), Chartered Accountants, from the conclusion of this Annual General Meeting until the conclusion of 39th Annual General Meeting of the Company, subject to ratification of such appointment at every Annual General Meeting at such remuneration as may mutually be agreed upon between the auditors and the Board of Directors of the Company."

By order of the Board
For Leading Leasing Finance and Investment Company Limited



Jinen Manoj Shah
Director

DIN: 02229873

Add: 16 Vitrag, 1st Flr,
Flat No. 102, Khotochiwadi,
V. P. Road, Mumbai- 400004

Place: New Delhi
Date: 03.07.2018

NOTES:

- (1) **A member entitled to attend and vote at the meeting is entitled to appoint a proxy to attend and vote on a poll and such proxy need not be a member of the company. A person can act as proxy on behalf of members not exceeding fifty and holding in the aggregate not more than ten percent of the total share capital of the company. In order to be effective the proxies should be received by the company at its registered office not less than 48 hours before the meeting.** Proxies submitted on behalf of corporate including companies, societies etc., must be supported by an appropriate resolution of the Board of Directors or other governing body.
- (2) Members are requested to bring their attendance slip along with their copy of Annual Report to the meeting, Proxies should fill in the attendance slip for attending the meeting.
- (3) Members are requested to quote their Folio Number/Client ID, in all correspondence and intimate any change in their address to the Share Transfer Agent/Depository Participant promptly.
- (4) Pursuant to the provisions of Section 101 of the Companies Act, 2013 read with Rules 18 of the Companies (Management and Administration) Rules, 2014, the Company is sending the Annual Report electronically on email addresses registered with the Depositories/the Company's Share Transfer Agent. For others the company will continue to send the printed Annual Reports as usual. Shareholders wishing to receive the Annual Report in electronic mode are requested to provide their email address to the Company's Share Transfer Agent.
- (5) All documents referred to in the accompanying Notice are open for inspection at the Registered Office of the Company between 11.00 AM to 1.00 PM on any working day till the date of the meeting.
- (6) The Register of Members and the Share Transfer Books of the Company will remain closed from Saturday, 4th August, 2018 to Thursday, 9th August, 2018 (both days inclusive) for the purpose of Annual General Meeting.
- (7) In compliance with provisions of Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014 as amended and Regulation 44 of SEBI (LODR) Regulations, 2015, the Company is pleased to provide its members facility to exercise their right to votes on resolutions proposed to be considered at the 34th Annual General Meeting (AGM) though e-voting Services provided by National Securities Depository Limited (NSDL).

PROCESS FOR E-VOTING:

The voting period begins on 7th August, 2018 at 9.00 AM and ends on 9th August, 2018 at 5.00 PM. During this period members of the company, holding shares either in physical form or in dematerialized form, as on the cut-off date of 3rd August, 2018 may cast their vote electronically.

Kindly note that vote once casted cannot be modified. For EVEN, you can log-in any number of times on e-voting platform of NSDL till you have voted all the resolutions or till the end date of voting period.

Note: e-Voting shall not be allowed beyond said time i.e. 9th August, 2018, 5:00 P.M.

The instructions for remote e-voting are as under:

- i. Open email and open PDF file viz; "remote e-voting.pdf" with your Client ID or Folio No. as password. The said PDF file contains your user ID and password/PIN for remote e-voting. Please note that the password is an initial password.
- ii. Launch internet browser by typing the following URL: <https://www.evoting.nsd.com/>
- iii. Click on Shareholder - Login
- iv. Put user ID and password as initial password/PIN noted in step (i) above. Click Login.
- v. Password change menu appears. Change the password/PIN with new password of your choice with minimum 8 digits/characters or combination thereof. Note new password. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- vi. Home page of remote e-voting opens. Click on remote e-voting: Active Voting Cycles.
- vii. Select "EVEN" of "Name of the company".
- viii. Now you are ready for remote e-voting as Cast Vote page opens.
- ix. Cast your vote by selecting appropriate option and click on "Submit" and also "Confirm" when prompted.
- x. Upon confirmation, the message "Vote cast successfully" will be displayed.
- xi. Once you have voted on the resolution, you will not be allowed to modify your vote.
- xii. Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) are required to send scanned copy (PDF/JPG Format) of the relevant Board Resolution/ Authority letter etc. together with attested specimen signature of the duly authorized signatory(ies) who are authorized to vote, to the Scrutinizer through e-mail to csvivekkumar@gmail.com with a copy marked to evoting@nsdl.co.in

It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential. Kindly note that Login to e-voting website will be disabled upon five unsuccessful attempts to key-in the correct password, in such an event, you will need to go through 'Forgot Password' option available on the site to reset the same.

Your login id and password can be used by you exclusively for e-voting on the resolutions placed by the companies in which you are the shareholder.

You can also update your mobile number and e-mail id in the user profile details of the folio, which may be used for sending future communication(s).

In case of any queries, you may refer to the Frequently Asked Questions (FAQs) for members and e-voting user manual for members available at the Downloads sections of <https://www.evoting.nsdl.com> or contact NSDL at the following toll free no.: 1800-222-990. For any further grievance related to the Remote E-voting, members may contact NSDL at the following contact information:

Phone No.+91 22 24994600/24994738

Email ID: evoting@nsdl.co.in

The result of voting will be announced at **T-63, Ground Floor, West Patel Nagar, Central Delhi-110008** by the Chairperson of the AGM on Monday, 13th August, 2018. The result of the voting will be communicated to the stock exchanges and will also be posted on the website of the Company.

By order of the board
For LEADING LEASING FINANCE AND
INVESTMENT COMPANY LIMITED



Signature

Name: Jinen Manoj Shah

Designation: Director

DIN: 02922873

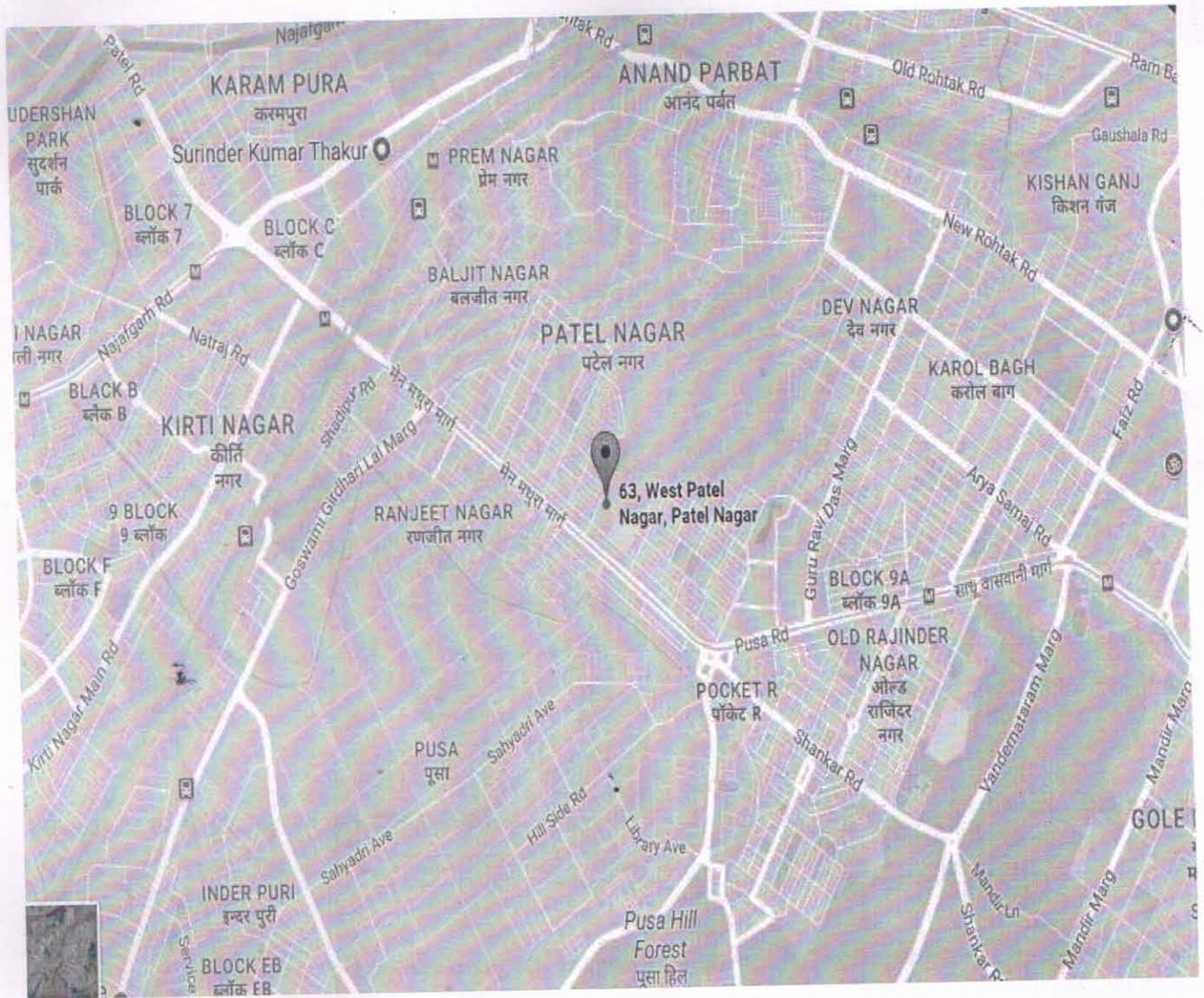
Add- 16 Vitrag, 1st Flr, Flat No. 102,
Khotochiwadi, V.P. Rd, Mumbai 400004

Date:

03/07/2018

Place: NewDelhi

Route Map:



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ATTENDENCE SLIP

34TH Annual General Meeting

Name of the Shareholder (in Block Letter) :
Regd. Folio No. /DP. Id/ Client Id :
Name of the Proxy (s) (in Block Letter) :
(to be filled in, if a proxy attends instead
of a member)
No. of Shares held :

I certify that I am a registered Shareholders/Proxy for the registered shareholder of the Company.

I hereby record my presence at the 34th Annual General Meeting of the company to be held on Friday, 10th August 2018 at 11.00 A.M. at T-63, Ground Floor, West Patel Nagar, Near Khanna Market, and New Delhi 110008

.....
.....

Member's/Proxy's Name in BLOCK Letters
Signature

Member's/Proxy's

Note:

- (1) Please fill in this attendance slip and hand it over at the entrance of the Meeting Hall.
- (2) Member's Signatures should be in accordance with the specimen signatures registered with the Company
- (3) Please bring your copy of the Annual Report for reference at the Meeting

* Applicable for Members holding shares in physical form.

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FORM NO. MGT-11

PROXY FORM

[Pursuant to Section 105(6) of the Companies Act, 2013 and Rule 19(3) of the Companies (Management and Administration) Rules, 2014]

CIN: L65910DL1983PLC016712

Name of the Company: Leading Leasing Finance and Investment Co. Limited

Registered office: T-63, Ground Floor, West Patel Nagar, Near Khanna Market, New Delhi- 110008

Name of the
Member:
Registered
Address: E-
mail Id:Folio
No /client ID
DP ID:

I/We, being the member(s) of shares of the above named company, hereby appoint.

1. Name.....,E- mail ID.....
Address
Signature....., or failing him/her

2. Name.....,E- mail ID.....
Address.....
Signature....., or failing him/her

As my / our proxy to attend and vote (on a poll) for me / us and on my / our behalf at the 34th Annual General Meeting of the Company, to be held on the 10th Day of August 2018 at 11.00 am at T-63, Ground Floor, West Patel Nagar, Near Khanna Market, New Delhi- 110008 and at any adjournment thereof in respect of such resolutions as are indicated below:

1. Adoption of Audited Financial Statements
2. Appointment of Statutory Auditors

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Signed this _____ day of 2018

Signature of shareholder _____

Signature of Proxy _____

Affix
Revenue
Stamp

Note: This proxy in order to be effective should be duly completed and deposited at the registered office of the Company, not less than 48 hours before the commencement of the Meeting.